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**t r a i n i n g a g r e e m e n t**  
**C o g n i t i v e A r t i f i c i a l I n t e l l i g e n c e**

The dean of the Faculty of Humanities, Utrecht University, as mandatory of the University Board, hereby represented by the training coordinator,

dr. E. Blaauw  
Heidelberglaan 8  
3584 CS Utrecht  
030 – 253 1259  
noor.blaauw@phil.uu.nl

hereinafter referred to as the **Training Applicant** and

Name company/institution: .....  
Address: .....  
Postcode and city/town: .....  
Telephone number: (.....) .....  
E-mail address: .....  
hereby represented by: .....

hereinafter referred to as the **Training Provider** and

Name: .....  
Student number: .....  
Study programme (and specialization):.....  
Address: .....  
Postcode and city/town: .....  
Telephone number: (.....) .....  
E-mail address: .....

who during the term of this agreement **must be registered as a student** at Utrecht University,

hereinafter referred to as the **Trainee**,

**ARTICLE 1 Appointment of the Training Instructor and Training Supervisor**

The Training Applicant appoints as Training Instructor<sup>1</sup>:

Name: .....  
 UU department: .....  
 Telephone number: (.....) .....  
 E-mail address: .....

The Training Provider appoints as Training Supervisor:

Name: .....  
 Address: .....  
 Postcode and city/town: .....  
 Telephone number: (.....) .....  
 E-mail address: .....

**ARTICLE 2 Educational content of the training**

The training programme will enable the Trainee to gain practical experience in the field of :

.....  
 .....  
 .....

as agreed in proposed training work schedule.

**ARTICLE 3 Status of the Trainee**

1. The training is aimed at increasing the Trainee's own knowledge and experience in the context of the study programme; the training agreement is therefore not intended to be a contract of employment.
2. During the training, the Trainee will remain a student at Utrecht University.
3. During the training, the Training Provider will not offer the Trainee a contract of employment.
4. No restrictions may be imposed on the Trainee in respect of the performance of activities similar to those during the training for other companies and institutions after the end of the training.

**ARTICLE 4 Duration of the training**

The training period runs from.....(day/month/year)  
 to.....(day/month/year)  
 with the exception of the days or half-days when no work is done in the organization providing the training.  
 In the event of a part-time training: the training involves..... hours a week.

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<sup>1</sup> Training Supervisor is affiliated with company or institute providing the training. Training Instructor is a lecturer or researcher affiliated with one of the CKI-related discipline groups of Utrecht University.

## ARTICLE 5 Working hours

The Trainee's daily learning hours will coincide with the working hours applicable to the personnel of the Training Provider; the Trainee will be present from .....hours to ..... hours.

## ARTICLE 6 Payments

The Trainee will / will not\* receive pay. This amounts to .....euros (gross / net\*) per day / week / month\*; the Trainee will / will not\* be entitled to a holiday allowance. The customary social security contributions will be withheld from the training pay, except for the disability insurance contribution, in so far as the pay exceeds an expense allowance.

With respect to a possible contribution towards the travel and accommodation expenses, the relevant schemes of the Training Provider are / are not\* applicable.

The Trainee will / will not\* receive a travel allowance. This amounts to .....euros (gross / net\*) per day / week / month\*; The Training Applicant is not liable for the costs incurred by the Trainee in connection with the training, also not in the event that the training takes place abroad.

\* delete as applicable

## ARTICLE 7 Insurance / liability

- 1 In accordance with Section 7:658 subsection 4 of the Dutch Civil Code (*Burgerlijk Wetboek*), the Training Provider is liable for injury or damage that the Traineeship might sustain him/herself during the performance of the training activities.
- 2 The statutory liability of the Trainee vis-à-vis the Training Provider is insured under the liability insurance of Utrecht University to an amount not exceeding 907,560.43 euros per event. Trainees are not insured in Canada and the United States of America.

## ARTICLE 8 Leave

1. The Trainee is entitled to one day's leave a month in connection with the so-called return days.
2. The special leave scheme and the Employment and Care Act (*Wet arbeid en zorg*) apply as they apply to employees of the organization providing the training. The Training Supervisor in consultation with the Training Instructor may only allow requests for additional leave.
3. If leave is taken, the training period pursuant to Article 2 will be extended by the number of days' leave in accordance with the leave.

## ARTICLE 9 Sicknes

In the event of sickness, the Trainee must inform the Training Supervisor or the administrative department of the Training Provider and also report the absence to the Training Instructor.

#### ARTICLE 10 **Trainee's sphere of activity**

The Trainee must not perform any activities for the Training Provider outside the training programme as described in Article 2 of this agreement.

#### ARTICLE 11 **Compliance with the general rules and instructions of the Training Provider**

The Trainee must observe the rules and instructions given in the interests of order, safety and health, as applicable to the personnel of the Training Provider.

#### ARTICLE 12 **Appointment of the Training Supervisor**

The Trainee must follow the instructions of the Training Supervisor at the training location.

#### ARTICLE 13 **Confidentiality**

The Trainee is obliged to keep confidential that which is entrusted to him/her confidentially during the training, as well as the information made available to him/her, the confidential nature of which he/she should understand. Written training reports must be presented to the Training Supervisor for approval before they are submitted to the Training Instructor.

#### ARTICLE 14 **Copyright**

1. Unless explicitly agreed otherwise, the copyright in the results of the training will be vested in the Trainee.
2. Both the Training Provider and Utrecht University are entitled to use the results of the training (without mutual consultation) for internal purposes.

#### ARTICLE 15 **Disputes**

1. In the event of problems during the training, the Trainee must first of all turn to the Training Supervisor.
2. Disputes between the Trainee and the Training Supervisor must be put before the Training Instructor.
3. If the Training Supervisor, the Training Instructor and the Trainee cannot reach a solution, the dispute will be put simultaneously before the Subfaculty training coordinator and the management board of the Training Provider (or an officer designated by the latter).

#### ARTICLE 16 **End and termination of a training**

1. A training ends:
  - a At the end of the period agreed on in Article 4
  - b As soon as the Trainee is no longer registered as a student at Utrecht University
  - c By the mutual consent of all parties
  - d Through the death of the Trainee
  - e Through the insolvency, moratorium on payments or dissolution of the Training Provider
2. After consulting the Training Supervisor and the student involved, the Training Provider will be entitled to terminate this agreement with immediate effect:
  - a If, in the opinion of the Training Provider, the Trainee fails to follow the rules or instructions of the Training Supervisor

- b If the Trainee does not comply with his/her duty of confidentiality pursuant to Article 13 vis-à-vis the Training Provider
- c If the Trainee otherwise behaves in such a way that the Training Provider cannot reasonably be required to cooperate further in the training

The Training Provider must notify the Training Instructor without delay, through the intervention of the Training Supervisor, of a decision as referred to in a to c.

- 3. After consulting the Training Supervisor and the student involved, the Training Applicant will be entitled to terminate this agreement with immediate effect and withdraw the Trainee if, in the opinion of the Training Applicant, the training does not run in accordance with the training programme or the student cannot reasonably be required to continue his/her training. The Training Applicant must notify the Training Supervisor of such a decision without delay through the intervention of the Training Instructor.

<b>ARTICLE 17 Final provision</b>
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In the event that this training agreement conflicts with other agreements with the Training Provider to be signed by the Trainee, this (three-party) agreement will take precedence. An approved **training work schedule**, which must be signed by the Training Instructor, the Training Provider and the Trainee, is part of this training agreement.

Agreed and drawn up in ..... (place)

on .....(date). and signed by the Training Applicant, Training Provider and Trainee.

Signatures:

.....

*Training Applicant*  
*dr. E. Blaauw*

.....

*Training Provider*

.....

*Trainee*